

## **Valenti, Rackley & Associates, LLC**

### **COVID – 19 Response**

In an effort to do what we can to keep our clients, our employees, their families and our community safe, we have implemented the following practices on a temporary basis:

- In-office meetings will be temporarily suspended
- In lieu of in-person documents drop off, please use the door slot to drop off documents.
- In lieu of in-person document pick-up, tax returns and other documents will be sent via mail, private carrier, or electronically as appropriate.

Please note that the IRS tax filing and payment deadline has been extended from April 15<sup>th</sup> until July 15<sup>th</sup>. We will continue to operate and endeavor to continue serving our clients, albeit with the modification of our practices mentioned above.

We regret any inconvenience caused by these practices, since our paramount objective is to provide the best service possible to our valued clients.

If you have any questions or concerns, please do not hesitate to call us at 229-247-8005.